



## Memorandum

**To:** Tracie Winbigler  
Executive Vice President, Business Transformation  
and Chief Financial Officer

**From:** Jim Morrison *JM*  
Assistant Inspector General, Audits

**Date:** October 27, 2023

**Subject:** Engagement Memo—Trespasser and Vehicle Strikes  
(Project Code 004-2024)

We are initiating a review of Amtrak's (the company) trespasser and vehicle strikes. Our objectives will be to assess the company's efforts to reduce the risk of trespasser and vehicle strikes and to identify challenges or opportunities for improvement. We may expand our scope or modify our objectives during the review. During the review, we plan to interview company officials; assess related policies, documents, and procedures; conduct site visits; and analyze relevant company data. We will work to minimize disruptions to the company by coordinating meetings and site visits with staff in advance.

We will perform our work in accordance with generally accepted government auditing standards. Our interactions with the company will be consistent with P/I 2.1.4, which sets forth the relationship between our office and the company. In particular, section 7.0 of the policy discusses coordination between company officials and our Office of Audits.

We request that your office arrange an entrance conference for us with the appropriate company officials at the earliest possible date. We will keep you advised of the status of our work and any material changes in our objective, should they occur.

If you have any questions, please call (202) 906-4600.

cc: Stephen J. Gardner, Chief Executive Officer  
Roger Harris, President, Operating and Commercial  
Eleanor D. Acheson, Executive Vice President, General Counsel & Corporate Secretary  
Robert Grasty, Executive Vice President, Chief Human Resource Officer  
Eliot Hamlich, Executive Vice President, Marketing and Chief Commercial Officer  
Laura Mason, Executive Vice President, Capital Delivery  
Dennis Newman, Executive Vice President, Strategy & Planning  
Steve Predmore, Executive Vice President, Chief Safety Officer  
Anna Rusakova, Senior Director, Risk Management and Control  
Gerhard Williams, Executive Vice President, Service Delivery & Operations  
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