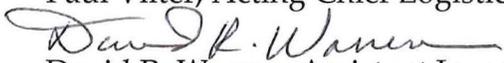




## Memorandum

**To:** Gerald Sokol, Jr. Chief Financial Officer  
Paul Vilter, Acting Chief Logistics Officer

**From:**   
David R. Warren, Assistant Inspector General, Audits

**Date:** March 26, 2014

**Subject:** Closeout Memorandum – Controls over the Disposition of Equipment  
Purchased with ARRA Funds (Audit Project number 005-2013)

In March 2013, the Office of Inspector General initiated an audit of controls over the disposition of equipment purchased with ARRA funds (see enclosure). The audit objective was to assess the adequacy of controls over equipment purchased with ARRA funds, including controls over the disposition of equipment.

During the survey phase of the audit, the scope of work performed was limited to six ARRA contracts selected for review and a sample of equipment purchased directly by Amtrak. The six selected ARRA contracts included four contracts valued at \$169 million awarded by Procurement, and two contracts valued at \$121 million awarded by Amtrak's Program Manager.

During the survey, OIG audit personnel interviewed individuals responsible for ARRA projects, analyzed documents associated with equipment purchases and dispositions, and reviewed selected contracts, policies and procedures, and invoice files.

Based on our survey work, we did not identify any reportable issues. Therefore, we will close this audit assignment upon issuance of this memorandum. We appreciate the time and cooperation provided by Amtrak personnel during the course of our work. If you or your staff have any questions, or need additional information, please do not hesitate to contact me at [David.Warren@amtrakoig.gov](mailto:David.Warren@amtrakoig.gov) or 202.906.4742, or Dan Krueger, Senior Director, Audits, at [daniel.krueger@amtrakoig.gov](mailto:daniel.krueger@amtrakoig.gov), or 312.382.5303.

Enclosure

cc: DJ Stadtler, Vice President, Operations  
Eleanor Acheson, Vice President, General Counsel  
William Herrmann, Managing Deputy General Counsel  
Diane Herndon, Managing Deputy General Counsel  
Bernard Reynolds, Deputy Logistics Officer, Procurement  
Matthew Gagnon, Senior Director, Amtrak Controls  
Melantha Paige, Internal Controls Analyst



Office of Inspector General



## Memorandum

**To:** Gordon Hutchinson, Acting Chief Financial Officer

**From:** David Warren   
Assistant Inspector General, Audits

**Date:** March 8, 2013

**Subject:** Controls over the Disposition of Equipment Purchased with ARRA Funds

The Office of Inspector General is initiating an audit of equipment purchased under ARRA contracts. The objective of this audit is to assess the adequacy of controls over the disposition of equipment such as computers, furniture, and tools purchased with ARRA funds.

During the audit, OIG audit personnel will meet with individuals responsible for ARRA contract management, analyze documents associated with equipment purchases, and review contract and invoice files. We will perform our audit work in accordance with Generally Accepted Government Auditing Standards (GAGAS).

We request that your office arrange an entrance conference for us with the appropriate Amtrak officials at the earliest possible date. We will keep you advised of the status of our work and any material changes in our audit objectives.

Dan Krueger will be the Senior Director and Jana Brodsky will be the Auditor-in-Charge for this audit. If you have any questions, please contact me, (David.Warren@amtrakoig.gov, 202 906-4742) or Dan Krueger (Daniel.Krueger@amtrakoig.gov, 312 382-5303).

cc: Ted Alves, Inspector General  
Tom Howard, Deputy Inspector General  
DJ Stadtler, Vice President, Operations  
Jeff Martin, Chief Logistics Officer  
Bernard Reynolds, Deputy Logistics Officer, Procurement  
William Herrmann, Managing Deputy General Counsel  
Robert Thomas, Assistant Controller  
Melantha Paige, Internal Controls Analyst  
Todd Havens, Director of Risk and Compliance Services, KPMG