



Memorandum

To: Gordon Hutchinson, Acting Chief Financial Officer

From: David Warren 
Assistant Inspector General, Audits

Date: March 8, 2013

Subject: Controls over the Disposition of Equipment Purchased with ARRA Funds

The Office of Inspector General is initiating an audit of equipment purchased under ARRA contracts. The objective of this audit is to assess the adequacy of controls over the disposition of equipment such as computers, furniture, and tools purchased with ARRA funds.

During the audit, OIG audit personnel will meet with individuals responsible for ARRA contract management, analyze documents associated with equipment purchases, and review contract and invoice files. We will perform our audit work in accordance with Generally Accepted Government Auditing Standards (GAGAS).

We request that your office arrange an entrance conference for us with the appropriate Amtrak officials at the earliest possible date. We will keep you advised of the status of our work and any material changes in our audit objectives.

Dan Krueger will be the Senior Director and Jana Brodsky will be the Auditor-in-Charge for this audit. If you have any questions, please contact me, (David.Warren@amtrakoig.gov, 202 906-4742) or Dan Krueger (Daniel.Krueger@amtrakoig.gov, 312 382-5303).

cc: Ted Alves, Inspector General
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